



BY-LAW 1

MEMBERSHIP

This By-law is made by the Gymnastics Federation of Fiji (GFF) Board. It is binding on GFF and all members of GFF.

Approved by the GFF Board on 25th November 2017

1. INTRODUCTION

This By-law is made to set out procedures relating to the categories of membership of GFF.



2. DEFINITIONS

Club Affiliation	means recognition by GFF as a club who has paid the prescribed fees and met the National Affiliation Standards.
Affiliation Fee	means the annual fee set by GFF on the club for affiliation.
Gymnastics Federation of Fiji (GFF)	Means the Gymnastics Federation of Fiji
National Affiliation Standards	means the requirements for affiliation published by the GFF for each year (as detailed in the club affiliation application form)
Technical Member	means a coach or judge who has successfully completed one or more GFF accreditation courses and paid the prescribed fee.
Companies Act	Means the Companies Act 2015



3. CATEGORIES OF MEMBERS:

Membership of The Gymnastics Federation of Fiji will be divided into the following categories:

- 1) Club Members;
- 2) Participant Members;
- 3) Technical members;
- 4) Honorary Members; and
- 5) Life Members

3.1 Club Members

A Club Member is an incorporated body or group of persons recognised by and registered with GFF and is subject to the provisions of the GFF Articles of Association and this By-Law.

3.1.1 Club Members may be admitted in accordance with clauses 3.1.3, 3.1.4 and 3.1.5 and are entitled to attend, debate and vote at all General Meetings.

3.1.2 First Club Members

Subject to clause 6, at the time of adoption of this Constitution, the first Club Members of The Gymnastics Federation of Fiji will be:

- (a) GymnasticsFiji International School Suva
- (b) GymnasticsFiji United Club
- (c) Vou Dance Nadi
- (d) Vou Dance Suva

3.1.3 Club Affiliation

Subject to the club paying the prescribed affiliation fee and meeting the National Affiliation Standards, GFF will affiliate the club and will provide to the club the services and resources and any nominated benefits offered on an annual basis.

3.1.4 Affiliation Fee

The club will pay the affiliation fee to GFF within the time prescribed.

3.1.5 Membership Requirements

The club shall comply

- a) with the National Affiliation Standards (as detailed in the club affiliation application form) and agrees and undertakes that at the time of applying for affiliation the club does comply with those standards.
- b) with the GFF Articles of Association including By-laws and Policies.



3.2 Participant Members

A Participant Member is an individual recognised by and registered with a Club Member as a participant member and will, upon Registration with the Club Member, automatically become a Participant member of GFF and is subject to the provisions of the GFF Articles of Association and this By-Law.

3.2.1 Participant Members are permitted to attend any General Meeting on written application to GFF in the form set out in this By-Law, endorsed by their club, but are not entitled to debate or vote, save as required by the Companies Act.

3.2.2 Membership

Subject to the participant paying the prescribed fees and the club providing the required membership details, membership of GFF will be granted. Member benefits will be provided on an annual basis by GFF.

3.2.3 Membership fee

The participant will pay the whole of the fee prescribed by GFF for the relevant year of membership regardless of any portion of the year having expired.

The membership fee is payable for the calendar year (i.e. 1st January – 31st December), with members eligible to join or renew at any time during the year.

3.2.4 Membership Requirement

The participant shall at all times comply with the GFF Articles of Association, including By-laws and Policies.

3.3 Technical Members

A Technical Member is an individual recognised as holding a coaching and/or judging accreditation issued by GFF will, upon registration with GFF be admitted in accordance with clauses 3.3.2, 3.1.3 and 3.1.4 and is subject to the provisions of the GFF Articles of Association and this By-Law.

3.3.1 Technical Members are permitted to attend any General Meeting on written application to GFF in the form set out in this By-Law, but are not entitled to debate or vote, save as required by the Companies Act.

3.3.2 Membership

Subject to the Technical Member paying the prescribed fees and meeting all accreditation requirements, technical membership of GFF will be granted. Services and resources will be made available on an annual basis by GFF.



3.3.3 Membership fee

The Technical Member will pay the whole of the prescribed fee to GFF regardless of any portion of the year having expired.

Membership is valid for a 12 month period, commencing from the date of first registration with GFF as per 3.3.1. Members will then be eligible to renew on the 12 month anniversary of first registration, subject to completion of satisfactory updating requirements as per the National Updating Policy.

3.3.4 Membership Requirements

The Technical Member shall at all times comply with the GFF Articles of Association, including By-laws and Policies.

3.4 Honorary Members

An individual who holds an official position with GFF, or who holds an administrative position in Gymnastics with GFF, such as (but not limited to) GFF Board members, National Sports Management Committee members (not already a technical or participant member) shall be Honorary Members and are subject to the provisions of the GFF Articles of Association and By-Laws.

3.4.1 Honorary Members are permitted to attend any General Meeting on written application to GFF in the form set out in this By-Law, but are not entitled to debate or vote, save as required by the Companies Act.

3.4.2 Membership Requirements

The Honorary Member shall at all times comply with GFF Articles of Association including By-laws and Policies.

3.5 Life Members

An individual who has contributed long and meritorious service to GFF may be elected as a Life Member at any AGM by a Special Resolution.

3.4.1 A Club Member of a Director may nominate an individual for election as a Life Member of GFF in accordance with the By-Law referred to in clause 3.4.5.

3.4.2 Nominations for a Life member must set out the reasons why, in the opinion of the nominator, the nominee should be considered for Life Membership.



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- 3.4.3 If the nomination does not satisfy the eligibility criteria set out in the By-Law referred to in clause 3.4.5, the Directors may decide not to submit the nomination, to the next AGM for approval. If this occurs the Directors shall provide reasons for their decision to the nominator.
- 3.4.4 A Life member is entitled to the following privileges:
- notice of and attendance at, any General Meetings but no right to debate or vote at any General Meeting;
 - subject to any separate agreement with GFF to the contrary, has no obligation, and may not be required, to pay any subscription or other amount; and
 - invitations to major Gymnastics Events controlled by GFF.
- 3.4.5 A By-Law will list the eligibility criteria and nomination procedure relating to Life membership applications.

4. MEMBERSHIP SUBSCRIPTIONS:

- 4.1 Subject to clause 4.3, GFF in General Meeting must determine from time to time (and may delegate the determination of that amount to the Directors, either specifically or generally, and may revoke the delegation):
- the amount (if any) payable by an applicant for membership;
 - the amount (if any) of the annual subscription payable by each Member; and
 - the due dates for payment.
- 4.2 Subject to clause 4.3, GFF may determine any other amount to be paid by each Member, or any class of Members, whether of a recurrent or any other nature, from time to time at any AGM.
- 4.3 No application fee, subscription or other amount will be payable for membership as an Honorary Member or Life Member.
- 4.4 Each Member must pay GFF the amounts determined according to this Clause 4.

5. DEFERRAL OR REDUCTION OF SUBSCRIPTIONS:

- 5.1 The Directors may defer the obligations of a Club Member to pay a subscription or other amount, or reduce (including to zero) the subscription or other amount payable by a Club Member, if the Directors are satisfied that:
- there are reasonable grounds for doing so;
 - GFF will not be materially disadvantaged as a result; and
 - the Club Member agrees to pay the deferred or (if greater than zero) the reduced subscription or other amount within a time fixed by the Directors.



6. ADMISSION OF MEMBERS:

A Member will become a Member, and the Directors will direct the GFF Secretary to record their name in the register of Members kept by GFF, only upon meeting the criteria applicable to the relevant category of membership and provided the Member has signed an application in which the Member undertakes to:

- a) be bound by GFF Articles of Association, the Policies and By-Laws;
- b) pay the fees and subscriptions determined to apply to the Member under clause 4; and
- c) support GFF in the encouragement and promotion of its Objects.

7. REGISTER OF MEMBERS:

GFF must keep a register of all Members in accordance with the Companies Act.

8. NON-ASSIGNABILITY:

Membership is personal to each Member. No Member shall, or purport to, assign the rights comprising or associated with membership to any other person and any attempt to do so shall be void.

9. ATTENDANCE AT GENERAL MEETINGS

4.1 Members

Members are permitted to attend any General meeting on written application to GFF in the form set out at attachment A of this By-law as endorsed by his/her Club. Such application to be received by GFF 14 days prior to the date of the general meeting

4.2 Exemption

Directors of GFF are exempt from provisions of clause 9.1.

10. CHANGES TO THE BY-LAW

Amendments to this By-law will be made pursuant to the GFF Articles of Association.



APPLICATION FORM
GYMNASTICS FEDERATION OF FIJI GENERAL MEETING
ATTENDANCE REQUEST

Written application to attend a Gymnastics Federation of Fiji General Meeting.

Type of Member:

Participant Technical Honorary

Member Details:

Name:

Address:

E-mail Address:

Phone Number:

I hereby seek permission to attend the Gymnastics Federation of Fiji General Meeting:

AGM General Meeting

(insert date of meeting)

Signed: Date:

Club Endorsement

Club:

Name: Position:

Declaration of Endorsement:

I hereby declare and acknowledge that by signing this nomination form that I confirm that the above details of the Member are correct and endorse his/her attendance at the nominated Gymnastics Federation of Fiji meeting.

Signed:

Date:

Please return this form to GFF no later than 14 days prior to the date of the general meeting