

Statutes

PNG Gymnastics Federation

Edition 2018

Article 1 Title and Constitution

The PNG Gymnastics Federation is composed of individuals, men and women, aged at least 18 who formally requested to become members of the said Federation. It was set up in accordance with the law of PNG. It is an independent Federation.

The Federation is recognised by the national authority in charge of Physical Education and Sports as well as by the National Olympic Committee of PNG as being the only organisation having control on gymnastics in the country.

The Federation recognises all the FIG (Fédération Internationale de Gymnastique) Statutes and Regulations and hereby commits to abide by them.

Article 2 Headquarters

The Federation official headquarters are located in Taurama Aquatic and Indoor Centre

Article 3 Objectives

Objectives of the Federation :

- To manage gymnastics on the national level
- To promote the development of gymnastics disciplines, i.e. :
 - Artistic Gymnastics Men and Women
 - Rhythmic Gymnastics
 - Acrobatic Gymnastics
 - Trampoline Gymnastics
 - Aerobic Gymnastics
 - Gymnastics for All
 - Parkour
- To work in order to promote health as well as psychic and physic development of the youth
- To fight against any form of violence, sports injustice and doping
- To stage gymnastics competitions and events on the national level
- To prepare and promote the training of coaches and judges
- To contribute to and to consolidate the relationships with the FIG and with the other National Gymnastics Federations
- To maintain good relationships with the other sports activities in PNG

Article 3 Discrimination

The Federation does not permit any political, religious or racial discrimination within its organisation as well as any violation of the human rights.

Article 4 Members' Tasks and Duties

Any affiliated member (as per art. 1) may:

- Participate in the General Assembly of the Federation
- Put forward proposals to this General Assembly
- Act as candidate to the election to one of the Federation's bodies
- To participate in the events organised by his/her Federation.

The request of admission shall be submitted to approval by the Executive Committee. Every member shall pay an annual membership fee to be annually defined by the Assembly. By affiliating it shall undertake to abide by the Rules and Regulations of the Federation.

Article 5 Expulsion of a Member

Reasons for expulsion:

- Serious breach of the Statutes and Regulations
- Serious prejudicial action incurred by the Federation
- Complete disinterest towards the Federation's activities
- Default of payment of the membership fee
- Rude and/or insolent words towards the FIG Authorities
- Involvement in illegal activities

Expulsions are decided for by the Executive Committee. However, an appeal may be lodged with the General Assembly.

A re-admission is possible provided that the Executive Committee considers the terms and conditions acceptable, particularly as regards the late payment of membership fees.

Article 6 Authorities of the Federation

The governance structure of the Federation are as follows:

- The General Assembly
- The Executive Committee
- The President of the Federation
- The Secretary General
- The Technical Committee
- The President of the Technical Committee
- Presidents of the various gymnastics disciplines
- The Control Authority

Article 7 The General Assembly

The General Assembly is the highest regulating Authority of the Federation.

It is composed of members admitted under art. 1 and 4.

A valid resolution may be passed provided that not less than 40% of the members with voting rights are present.

The Assembly takes place every year. The date and the place are decided by the Executive Committee.

The members shall be officially summoned 2 months before the Assembly. The Agenda and key documents to be discussed shall be attached to the summons.

The different regions of the country (associations) shall be represented in an appropriate manner.

The Electing Assembly shall be held every 4 years.

The Executive Committee may invite officials at their discretion, e.g.: representatives of the political and sports Authorities of the country and representatives of other Gymnastics Federations.

The officials invited shall not have voting rights but they may take the floor on certain issues and upon request by the Executive Committee.

An extraordinary Assembly may be convened upon decision by the Executive Committee or subject to a request submitted by 25% (?) of the members.

(Still to be decided whether only individual members have voting rights or if regional associations also have certain rights depending on their importance)

Article 8 Functions of the General Assembly

The General Assembly fulfils the following functions:

- Approval and modification of the Statutes
- Approval of the Statutes of the various associations in the country
- Decision on the annual membership fee amount
- Decision on the membership fee of the regional associations
- Approval of the report by the Executive Committee
- Approval of the technical report and of national coaches

- **Election, every 3years, :**
 - Of the President of the Federation, at the absolute majority
 - Of 2 Vice-Presidents, at the simple majority
 - Of the Secretary General, at the simple majority
 - Of the Treasurer, at the simple majority
 - Of the Presidents of the gymnastics disciplines, at the simple majority
 - Of the President of the technical committee, at the absolute majority, among Presidents already elected
 - Of 3 members of the Control Authority, at the simple majority, followed by the election of its President
- Approval of the elections held in the newly created regional associations
- Discussion and, if need be, approval of the proposals by the regional associations
- **Approval of the annual accounts**
 - Approval of the budget
 - Allocation of national events
 - Consideration of the situation and of the gymnastics development in the country as well as of the organisation of competitions
 - Decision on the affiliation of the Federation to the FIG and/or to the Continental Union concerned
 - Award of honorary distinctions.

The Assembly may, upon proposal by the Executive Committee, decide to stage conferences, seminars, judges' courses and coaches' courses.

Article 9 The Executive Committee

The Executive Committee is in charge of the management, control of the finances and implementation of the decisions taken by the General Assembly.

Composition of the Executive Committee:

- President of the Federation
- 2 Vice-Presidents
- Secretary General
- Treasurer
- Presidents of the gymnastics disciplines
- Technical President
- President of the Control Authority

Members are elected for a 3-year term. They may be re-elected 3 times.

Article 10 Responsibilities of the Executive Committee

The Executive Committee carries out the following specific tasks:

- Conducts the day-to-day operation of the affairs
- Supervises the work of the Secretariat
- Prepares proposals for submission to the General Assembly
- Prepares development programs
- Prepares national gymnastics events and draws up reports in due form for submission to the Control Authority
- Coordinates national and regional programs
- Makes sure that the Federation's activities abide by the Constitution of the country as well as by the FIG Rules
- Draws up an annual activity report to be submitted to the relevant State Authorities
- Informs the media on the Federation's activities

Article 11 The President

The President is elected by the General Assembly. He/she represents the highest single authority of the Federation as the Chief Executive Officer.

He chairs the General Assembly as well as the Executive Committee. He may entrust this duty to the Vice-President or Secretary General.

He also represents, including legally, the Federation. He may take any measure he/she deems useful to ensure the good operation of the FIG affairs and to protect its image.

Article 12 The Secretary General

The Secretary General is elected by the General Assembly. He/she prepares the General Assembly as well as the Executive Committee meetings. If necessary, he organises the technical meetings. He supervises the work of the Secretariat as well as the day-to-day operation of the Federation. He is also responsible for the writing of the minutes and their distribution.

Article 13 The Treasurer and Financial Matters

The Treasurer is elected by the General Assembly. He/she is in charge of the official preparation of the accounts as well as of the preparation of and compliance with the budget. He is also in charge of cashing annual fees and settling invoices.

The financial year starts on January 1 and ends on December 31 of each year.

The Federation financial resources are provided by:

- Membership fees
- State and/or NOC aid, if any
- Proceeds from national gymnastics events
- Sponsoring
- TV rights, if any
- Donations.

Article 14 The Control Authority

The Control Authority is elected by the General Assembly.

It convenes at least once a year to control the accounts. It shall draw up a report to be submitted to the General Assembly. The report shall mention not only the due presentation of the accounts but also the compliance with the budget.

Upon request by the Executive Committee the Control Authority may also contribute to the budget preparation.

Article 15 The Technical Committee

Technical Committee members are elected by the General Assembly. Its president is elected among the presidents of the different disciplines.

The Technical Committee carries out the following tasks, in particular:

- Technical organisation of national competitions
- Technical control of regional events
- Preparation of development projects to be submitted to the Executive Committee
- Contribution to the education of coaches and judges
- Contribution to the understanding and implementation of FIG codes of points and technical regulations
- Technical contribution to the development of gymnastics.

The Technical Committee meets upon proposal by its President and upon agreement by the Federation President or upon request by the Executive Committee.

Article 16 Official competitions and events

The list of official events and competitions of the Federation shall be drawn up every year by the Executive Committee. It can also contain regional events.

The terms and conditions shall be established by the Executive Committee in cooperation with the Technical Committee.

The decision to participate in international competitions is taken by the Executive Committee.

Article 17 Miscellaneous

The nationality of gymnasts and the participation in the OG are ruled by the FIG Statutes.

Any unexpected case or any case not provided for (e.g. Code of Discipline and disciplinary measures) shall be settled by the Executive Committee in accordance with FIG Statutes where applicable. For instance it could be about the code of discipline, the ethic code, or some disciplinary measures. Moreover, the WADA rules must be enforced.

Article 18 Dissolution of the Federation

The dissolution of the Federation may be decided in the presence of 2/3 of the majority of members and with a 2/3 majority of votes.

Once all the commitments are settled, the remaining assets of the Federation shall be remitted to an institution pursuing the same objectives in the country.

Article 19 Final Provisions

Any modification to the Statutes shall enter into force on January 1 of the following year unless otherwise provided for by the Assembly.

The present Statutes have been approved by the General Assembly on.....
They shall enter into force on

Witnessed by, on behalf of the General Assembly of the Gymnastics Federation of XXX,

The President:

The Secretary General:

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....., on